

Our ref: DGJ/rt/A035

Partnerships

22 July 2009

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Dear Rex

RE: A035 – SAFFRON COURT, ESSEX ROAD, LONDON

We have recently conducted a post contract review of the above scheme. This process involved an examination and grading of subcontractors' performance by the Inspace site team in regards to the categories detailed below:

	<u>Grade</u>
1. <i>Performance during procurement stage</i>	10.00
2. <i>Ability to work/co-operate with others</i>	10.00
3. <i>Conformance to safety, statutory and regulatory requirements</i>	10.00
4. <i>Flexibility to suggested changes</i>	10.00
5. <i>Response to urgent matters</i>	10.00
6. <i>Understanding of contractor's requirements</i>	10.00
7. <i>Proactive working</i>	10.00
8. <i>Back up during construction phase</i>	10.00
9. <i>Compliance with programme</i>	10.00
10. <i>Standard of supervision</i>	10.00
11. <i>Quality of workmanship</i>	10.00
12. <i>Quality of materials</i>	10.00
13. <i>Completion of snagging</i>	10.00
14. <i>General competence and attitude</i>	10.00
15. <i>Approach to contract matters/claims</i>	10.00

Overall grade: 10.00

- 9-10 *Completely met all requirements on every occasion*
- 7-8 *Met all requirements on most occasions*
- 5-6 *Met most requirements on most occasions*
- 3-4 *Failed to meet most requirements on most occasions*
- 2-3 *Totally failed to meet all requirements on most occasions*
- 1 *Totally failed to meet all requirements on every occasion*

We are pleased to notify you of your marks in the fifteen categories. It shows your company as very proactive and efficient in the service it provided to us and the marks speak for themselves.

We thank you for your cooperation throughout the process and look forward to working with you in the future. Keep up the good work!



We would also welcome any constructive comments you may have on the performance of our staff, or any improvements that you feel could be made to our process.

Yours sincerely

A handwritten signature in black ink, appearing to read 'D. Jankowski', written in a cursive style.

DOMINIC JANKOWSKI MCI0B
Deputy Managing Director
INSPACE PARTNERSHIPS